

Feedback Form

We welcome your feedback

At Nesti Housing, your feedback is important as it helps us to know what we are doing well, and what we need to improve.

Tenants of Nesti Housing have the right to give us feedback, express their concerns, and lodge a complaint. These guidelines explain how you can do that.

You can choose from one of the following options to provide your feedback, concern or complaint:

- · Tell one of our employees
- · Visit us at our Head Office, 2/59 Albany Hwy, Victoria Park WA 6100
- · Call us on (08) 6325 7700
- · Email hello@nesti.org.au
- · Complete our online or hard copy form

We are committed to listening to you and addressing your feedback or concerns as soon as possible.

Please contact your Property Officer or their managers in the first instance if they can address your concerns. If you believe your concerns cannot be addressed at this level, please use the options above to contact a Senior Manager of Nesti Housing.

Complaints

We are committed to handling complaints effectively as we believe it is fundamental to the provision of quality service.

You can express your dissatisfaction with our services, the behaviour of any of our employees, including the Managing Director and Board Directors, or the complaints handling process itself by using one of the options available.

What happens after you make a complaint?

- Your complaint will be acknowledged, assessed and resolved in a fair, efficient and timely manner.
- We will inform you about how the complaint will be resolved and the expected timeframe.
- We might ask you for more information to better understand the issues and concerns.
- We will ask for your permission to speak with our customers if you are making a complaint on their behalf.
- We will explain to you and/or the person affected about the outcomes of your complaint.
- We will take the necessary actions to address the issues and concerns raised.
- At your request, we will provide you with an update on the progress of actions and outcome

What happens if we do not resolve the complaint to your satisfaction and/or if you disagree with the way we handle your complaint?

- · You can ask for the decision to be reviewed.
- You can contact us if you are not happy about how your complaint was managed.
- You can seek the support of a government department or advocacy organisation.
- If you wish, we can help you to contact them or you can find their contact details on our website.



Feedback Form



Please use the form below to submit feedback or lodge a complaint. It is important that you provide your details so we can contact you.

If you wish to make a confidential or anonymous complaint, please call us on 6325 7700. You will be redirected to the appropriate person and will not be asked for your personal details.

First name:					
Phone:					
Date:					
Email:					
Name of Manager:					
Date form completed:					
Your relationship with Nesti Ho	using				
☐ Tenant ☐	☐ Employee		☐ Family member	☐ General public	
Other, please specify:					
Preferred contact method:		□ Email	☐ Phone		
Select feedback type:		☐ Complaint	☐ Concern	☐ Other	☐ General Feedback eg. suggestions and compliments
How do you wish to provide:		☐ Anonymously	☐ Behalf of someone	e 🗇 Email	☐ Personally
Select feedback category:					
☐ Abuse and neglect		☐ Bullying and harassment		☐ Communication	
☐ Duty of Care		☐ Employee behaviours / attitude		☐ Employee skills / knowledge	
☐ Personal health/safety/well-being		☐ Policies and procedures		☐ Restricted practice	
☐ Rights of the individual		☐ Service management		☐ Service provision quality	
☐ Vehicle driving incident		☐ Vehicle driving	incident	□ Other	
Other, please specify:					

Feedback Form



Who is the feedback	about?			
☐ Tenant	☐ Employee	☐ Family member	☐ Executive/CEO	□ Management
Other, please specify:	:			
Details of your feedb	ack, concern or complai	nt:		
Do you require any ac	dditional support with co	ommunication?		
□ Yes	□ No			
If yes, please specify:				
What outcome do you	u wish to achieve?			
What outcome do you ☐ Apology	u wish to achieve?	□ Discipl	inary action	1 Explanation
	☐ Conciliation	□ Discipl	inary action	1 Explanation
□ Apology	☐ Conciliation	□ Discipl	inary action	1 Explanation
□ Apology	☐ Conciliation	□ Discipl	inary action	1 Explanation
□ Apology	☐ Conciliation	□ Discipl	inary action	1 Explanation
□ Apology	☐ Conciliation	□ Discipl	inary action	Explanation

Thank you for your feedback.

External support

If the matter has not been resolved to your satisfaction, you may wish to contact one of the following organisations. We can help you to contact them if you wish.

Citizen Advocacy P (08) 9445 9991 capw.org.au

Mental Health Advocacy Service P (08) 6234 6300 mhas.wa.gov.au

Mental Health Law Centre P (08) 9328 8012 mhlcwa.org.au NDIA Internal Review P 1800 800 110 E enquiries@ndis.gov.au

Ombudsman WA P 1800 117 000 ombudsman.gov.au

Disabilities (WA) P (08) 9420 7279 pwdwa.org NDIS Quality & Safeguarding Commission P 1800 035 544 ndiscommission.gov.au

Health and Disability Services Complaints Office (HaDSCO) P (08) 6551 7600 E enquiries@hadsco.wa.gov.au hadsco.wa.gov.au



For more information, contact the team at Nesti Housing or visit our website for details.

Nesti Housing T 08 6325 7700 E hello@nesti.org.au

2/59 Albany Hwy, Victoria Park Western Australia 6100 nesti.org.au